

SIR GEORGE WILLIAMS UNIVERSITY

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# NEWS RELEASE

November 17, 1967

FOR IMMEDIATE RELEASE

NEW ADMINISTRATIVE DIRECTOR, S.G.W. BUSINESS SCHOOL

Norman Manson has been appointed Administrative Director of Sir George Williams Business School. He replaces Miss Helen Byers who has resigned to join the Department of Manpower and Immigration.

Mr. Manson was a member of the Sir George Williams College first graduating class in 1937. He joined the Business School staff in 1940 teaching a variety of subjects including business mathematics, French, spelling, correspondence and bookkeeping. He was also a teacher of English, commercial correspondence, and report writing at the College. From 1961 to 1964 he was placement officer for graduates of Sir George Williams Business School.

For the past five years he has been proctor in the annual examinations of the Institute for Certifying Secretaries, the Business School serving as an examination center for this organization. He is presently serving a fourth term as Canadian associate to the Institute.

From the office of: Malcolm Stone,  
Information Officer.